

Dr. D. Y. Patil Pratishthan

D. Y. Patil Institute of Master of Computer Applications and Management  
(MBA Program)

(Approved by AICTE, New Delhi & Affiliated to Savitribai Phule Pune University)

Dr. D. Y. Patil Educational Complex, Sector 29, Pradhikaran, Akurdi, Pune - 411 044

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### **Discussion points in GFM meeting/ Counselling meeting**

1. Meeting commenced with welcome note to all the students and asking them about their health as well as their family members..
2. First discussion took place which was related with Attendance. It is Compulsory for all the students to attend all the lectures. It was advised to them that in case of any emergency or if in case they are not able to attend the sessions then they have to put message on Class Teacher or GFM for the same.
3. Second point was that as per the notifications received from Government of Maharashtra and SPPU we are commencing Offline classes from 14<sup>th</sup> February 2022, Monday. Time Table will be shared with the students on both the Groups for their reference. It was also told them to shift to Pune as soon as possible for Offline Classes.
4. Students were asked to carry their own safety kit for Offline classes such as Sanitizer, Mask, and Bottle etc. Precautions should be taken by each and every students and were advised them to stay safe.
5. Further it was discussed that Students should make their Stay arrangements nearby College so as to have easy mode of Transportation.
6. The students were asked to share if they have any other concerns related to academics /non academics. As there were no concerns from them, the meeting ended by proposing thanks to all and asking them to stay safe and fine at home.
7. Detailed remarks are mentioned below in the remark sheet.



**Dr. D. Y. Patil Pratishthan's**  
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**(M.B.A. Programme)**

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Tel No: (020)27640998, Website: www.dypimca.ac.in, E-mail: director@dypimca.com

**GFM Counselling Remark Sheet**

Academic Year: 2021-22 (Jan - April- 2022)

**Class: FYMBA      Div: A      SEM:I      Duration: 9.45 am to 10.30 am      Date:10/02/2022**

Sr. No.	Points Communicated in Counseling
1	Academic Attendance
2	Regular Offline classes from 14 <sup>th</sup> February 2022
3	Precautions for Offline classes
4	Stay Arrangements
5	Any other topics

Roll No.	Student Name	Remark of Discussion	Student Signature
01_FYMBA_A	AADITI SHRIKANT GAWANDE	by Sunday, Vidarbha area	PRESENT
02_FYMBA_A	AAYUSH ASHOK NAIR	PCMC	PRESENT
03_FYMBA_A	ABHISHEK AMOL SHINDE	Nigdi	PRESENT
04_FYMBA_A	AISHWARYA ANKUSH SAKHARE	Already attending offline	PRESENT
05_FYMBA_A	AJAY VIKRAM NIMBALKAR	by Sunday, Ahmadnagar	PRESENT
06_FYMBA_A	AKASH RAMESH TIKHE	Already attending offline	PRESENT
07_FYMBA_A	ANIKET SHIVAJIRAO BANKAR	Already attending offline	PRESENT
08_FYMBA_A	ANIKET SHRIRAM BUNDILE	Already attending offline	PRESENT
09_FYMBA_A	ANJALI RAJENDRA BARKASE	Already attending offline	PRESENT
10_FYMBA_A	ANKITA ARJUN BHILARE	by Monday, Satara	ABSENT
11_FYMBA_A	ARTI MANOHAR CHAUDHARY	Second dose due in March but shifting by Sunday, from Nagpur	PRESENT
12_FYMBA_A	ARTI PURUSHOTTAM	by Sunday, Nagpur	PRESENT



	PICHKATE		
13_FYMBA_A	ARUNDHATI SOUDAGAR PAWAR	Already attending offline	PRESENT
14_FYMBA_A	ASHISH GHANANIL LOTHE	by Sunday, Nagpur	PRESENT
15_FYMBA_A	ATUL GULABRAO SURASE	by Sunday, Aurangabad	ABSENT
16_FYMBA_A	BHARAT RAJENDRA BHANGE	Family issue, he will be attending from 21, Amaravati	PRESENT
17_FYMBA_A	CHAITRALI SUBHASH PATIL	PCMC	PRESENT
18_FYMBA_A	CHAVAN SHUBHANGI SHYAMRAO	Second dose due in March , Kothrud	PRESENT
19_FYMBA_A	CHINTAN SUNIL NAIK	already shifted	PRESENT
20_FYMBA_A	DHARAMSING RANJANSING PATIL	by Sunday, Aurangabad	PRESENT
21_FYMBA_A	DHIRAJ SANTOSH WADDE	Family issue, he will be attending from 21, Adalabad (residential address different that where he stays)	PRESENT
22_FYMBA_A	GAYATRI ONKAR JAGLE	Shifting today	ABSENT
23_FYMBA_A	HIMANSHU SHAMRAO PATIL	by 17th he will be shifting, attending from 21, Nandurbar	PRESENT
24_FYMBA_A	ISHA RAVI GHATE	21st January got negative, Second dose due	ABSENT
25_FYMBA_A	JAGRUTI KISHOR DESALE	tomorrow	PRESENT
26_FYMBA_A	KAJAL TUKARAM MADANE	wagholi	PRESENT
27_FYMBA_A	KOMAL TRIMBAK JANGAM	by Sunday, Ahmadnagar	PRESENT
28_FYMBA_A	KRUSHNA BHAUSAHEB SHELAR	family function, Nashik, by February end	PRESENT
29_FYMBA_A	KUSHAL ASHOKRAO HALGE	Family issue, he will be attending from 21, from Akola	PRESENT
30_FYMBA_A	MAHESH SATISH SHINGATE	by Sunday, Satara	ABSENT
31_FYMBA_A	MANOJ DATTATRAY DEOKAR	by February end, from	PRESENT

		Aurangabad	
32_FYMBA_A	NAMRATA SAYAS CHAKRE	PCMC	PRESENT
33_FYMBA_A	NARENDRA SANJAY PATIL	by Sunday, Dhule	PRESENT

*Paranjpe*

**Ms. Girija Paranjpe**  
**GFM**

*Parker*

**Dr. Shalaka Parker**  
**Dean, MBA**





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## "PARENTS TEACHER MEETING REPORT

Title of the Program	Parents Teacher Meet- 2021
Organized for	MBA Second Year Students
Day & Date	26/11/2021
Time	3.30 p.m. to 5.00 pm
Mode	Online Meeting on TEAMS
Participants	Students and Parents from MBA Second Year
Faculty In charge	Prof. Mrs Viral S Ahire (Assistant Professor)- MBA

### Objective of the programme:-

- It was to make parents aware about their Academics, Behavioral and overall well being of their wards and to clarify any other queries/ concerns related to him /her with the parents.
- The main objective of the meeting was to create a common platform, where Faculty and parents come together to discuss student's performance and devise ways to enrich their learning experience.

### Executive Summary:-

- The meeting aims to build the partnership where a Faculty introduces parents to their teaching styles which is on (Online Mode), discipline methods and also various code of conducts. In fact it also aims at expressing their commitment to their child's education in



pandemic situation which is also looking forward for organizational skills and positive attitude. It was also to make them aware about various certifications courses which the college has proposed as a part of Employability enhancement skills, even to exchange information about the examinations (Unit Test, Mid Term, and End Term). It is also to develop a plan where the Faculty- Parent together can address a plan to help the student to work through his difficulties or find ways to ensure his continued success. The goal was to build a healthy relationship with the students and parents.

**Impact of the Program:-**

1. To broaden the understanding of Parents regarding what type of efforts the college is taking for students in this Covid Situation.
2. The Parents were made familiarized with different tools and methodologies which were used by Faculty members.





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## **Report on Parents Teacher Meeting**

A Parent Teachers Virtual Meeting was arranged by the MBA Department for the MBA Second Year Students on 26/11/2021. This meeting was conducted for Second time so as to interact with the parents in this pandemic situation and make them feel that their students are in right hands and at right place. The Director & Dean, Faculty of MBA Department shared with parents the various academics, extra and co curricular activities/ events that has taken place in the Institute in the last month of their joining.

Dean informed all the parents to motivate their children to achieve and succeed in education. She further told them that parental involvement in their child's learning and guiding them towards positive learning outcomes is considered an important predictor in order to attain such aspirations. It also aids in creating a safe and positive learning environment preventing absenteeism socio-emotional well-being of the children.

Apart from the usual discussion on student's progress, attendance, feedback, improvisation and challenges, Director and Dean interacted with parents to make them aware of the student's current learning process activities which are conducted by the College through Online pattern. They discussed the well-curated holistic curriculum which will give importance to student's physical, mental and emotional well-being. Parents appreciated the efforts and the individual attention given to every child despite it being via an online platform.

**Below are the points which were discussed by the Parents with the Dean and Faculty members of MBA Department:-**

- 1 **Father of Shruti Bante- MBA Second Year Student** gave suggestion on making whats-app group for the parents through which they will come to know about the various exams,



sessions, etc which is going in Institute. He further said that Nagpur University have already started some offline classes for the students.

- 2 **Father of Ashwini Panchal- MBA Second Year Student** also presented his view points on starting Offline classes for the students so that they can come and learn.
- 3 **Uncle of Netra Girker- MBA Second Year Student** advised to keep track of all records so that one parents should know where his/her child is.
- 4 **Father of Aditya Todkar- MBA Second Year Student** also suggested having activities apart from academics so that students can overcome stress in this pandemic period. They should be entertain with some online sports, yoga sessions etc to keep balance between physical and mental capabilities.
- 5 **Father of Ashwini Panchal- MBA Second Year Student** also added one more point regarding allotting classes or extra sessions related with communications skills for the students which are weak and are the demand in today's corporate world. He also suggested to have spoken English classes which will increase the morale and confidence of the students to face any situation coming on the way.
- 6 **Father of Nita More- MBA Second Year Student** suggested to have online classes only as the situation is not proper due to Covid and as a parent they were concerned about his child for sending her to college for classes.
- 7 **Mother of Dolly- MBA Second Year Student** was concerned about the Covid 19 situations and what type of precautions that the colleges are taking at college as well as at the hostel also.

All the queries/ doubts were properly answered by Dean and Faculty members of MBA Department to all the parents. They all were satisfied with the solutions given by Dean and Faculty members of MBA Department. It was followed by a very cordial interactive session between the teachers and parents regarding attendance of the students. The parents gave a very positive feedback regarding the activities and facilities provided by the college.



The parents were told about the feedback form which is to be filled and submitted after the online PTM by Prof Praveen Suryavanshi. Finally it was assured to the parents that the online classes keep students engaged for full hours daily and there has been no loss of studies for the students.

Session was ended with Vote of Thanks by Prof Prasad Deshpande Sir and Photo Session.

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**Attendance of the Students and Parents**

Sr No	Full Name	User Action	Timestamp
1	1_AARADHANA MANE	Joined	26/11/2021, 3:29:25 PM
2	101_SHRADHAPATIL	Joined	26/11/2021, 3:25:37 PM
3	102_SHRUTIADHAV	Joined	26/11/2021, 3:22:45 PM
4	103_SHRUTIKAHUPARE	Joined	26/11/2021, 3:26:14 PM
5	104_SHRUTIKATANGALPALLI	Joined	26/11/2021, 3:24:50 PM
6	105_SHUBHAMPAGAR	Joined	26/11/2021, 3:21:29 PM
7	106_SHUBHAMWANI	Joined	26/11/2021, 3:24:59 PM
8	109_SHWETAPATIL	Joined	26/11/2021, 3:25:07 PM
9	110_SIDDHIBHOIR	Joined	26/11/2021, 3:32:26 PM
11	111_SIMRANPATTEWAR	Joined	26/11/2021, 3:27:43 PM
12	112_SNEHABAKADE	Joined	26/11/2021, 3:28:32 PM
13	113_SNEHALPAWAR	Joined	26/11/2021, 3:32:37 PM
14	115_SONARANIL	Joined	26/11/2021, 3:26:59 PM
15	116_SOJANYAMASHYAL	Joined	26/11/2021, 3:28:43 PM
16	117_SRUSHTIBANTE	Joined	26/11/2021, 3:30:59 PM
17	118_SUBHAMSAHU	Joined	26/11/2021, 3:27:36 PM
18	119_SUDHANSHURATHI	Joined	26/11/2021, 3:29:44 PM
19	12_APEKSHAKULKARNI	Joined	26/11/2021, 3:28:32 PM
20	121_SUSHANTBHADANE	Joined	26/11/2021, 3:26:11 PM
21	122_SUSHANTKAMBLE	Joined	26/11/2021, 3:30:53 PM
22	123_TANMAYEEJOSHI	Joined	26/11/2021, 3:27:01 PM
23	124_TUSHARGAMBHIR	Joined	26/11/2021, 3:32:02 PM
24	125_TUSHARGOSAVI	Joined	26/11/2021, 3:35:26 PM
25	126_UPASERATAN	Joined	26/11/2021, 3:34:33 PM
26	129_VISHU	Joined	26/11/2021, 3:27:27 PM
27	13_ARATIADHAV	Joined	26/11/2021, 3:32:22 PM
28	132_YOGESHBHUTKAR	Joined	26/11/2021, 3:33:46 PM
29	134_YOGIRAJDHOTE	Joined	26/11/2021, 3:23:48 PM
30	14_ASHISHBODKE	Joined	26/11/2021, 3:40:35 PM
31	15_ASHWINIPANCHAL	Joined	26/11/2021, 3:24:33 PM
32	17_BODHITARAMTEKE	Joined	26/11/2021, 3:32:36 PM



33	18_CHETANJADHAV	Joined	26/11/2021, 3:17:13 PM
34	2_ABHIJIT TEKE	Joined	26/11/2021, 3:32:34 PM
35	20_DNYANESHWARGITE	Joined	26/11/2021, 3:31:26 PM
36	21_DOLLY	Joined	26/11/2021, 3:24:03 PM
37	22_GANGOTRISAMSHER	Joined	26/11/2021, 3:26:07 PM
38	23_GAURAVBHONGALE	Joined	26/11/2021, 3:29:22 PM
39	24_GAURIJADHAV	Joined	26/11/2021, 3:22:17 PM
40	26_GAYATRIPATIL	Joined	26/11/2021, 3:30:12 PM
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44	34_KSHITIJPARAKH	Joined	26/11/2021, 3:26:09 PM
45	35_kunal gaikwad	Joined	26/11/2021, 3:44:10 PM
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47	37_MADHUMITAMANDAL	Joined	26/11/2021, 3:30:11 PM
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53	44_MEGHRAJBAGUL	Joined	26/11/2021, 3:30:10 PM
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55	46_NehaDeore	Joined	26/11/2021, 3:19:57 PM
56	47_NETRAGIRKAR	Joined	26/11/2021, 3:30:12 PM
57	48_NIDHI	Joined	26/11/2021, 3:19:38 PM
58	49_NIKHILKANAWADE	Joined	26/11/2021, 3:28:56 PM
59	5_AISHWARYADHANKUTE	Joined	26/11/2021, 3:34:25 PM
60	50_NITAMORE	Joined	26/11/2021, 3:32:30 PM
61	51_OMKAR SHELKE	Joined	26/11/2021, 3:27:21 PM
62	52_PALLAVIGIRHE	Joined	26/11/2021, 3:30:04 PM
63	54_PAVANRAJKONTAM	Joined	26/11/2021, 3:25:53 PM
64	55_PAYALRAMTEKE	Joined	26/11/2021, 3:37:29 PM
65	56_PAYALSHAHA	Joined	26/11/2021, 3:43:19 PM
66	57_PİYUSHJADHAV	Joined	26/11/2021, 3:25:10 PM
67	58_PRACHITIJONDHALE	Joined	26/11/2021, 3:27:26 PM
68	59_PRADEEPAKURUND	Joined	26/11/2021, 3:27:39 PM
69	6_AJAYGAWADE	Joined	26/11/2021, 3:34:37 PM
70	60_PRAJAKTAJADHAV	Joined	26/11/2021, 3:24:57 PM
71	61_PRANAVMOHITE	Joined	26/11/2021, 3:46:03 PM
72	62_PRATIKPUND	Joined	26/11/2021, 3:32:44 PM
73	63_PRATIK NHALVE (External)	Joined	26/11/2021, 3:17:25 PM
74	64_PRIYANKATHOMBARE	Joined	26/11/2021, 3:30:47 PM
75	66_RADHAGHATKE	Joined	26/11/2021, 3:24:18 PM



76	67_RADHIKAKULKARNI	Joined	26/11/2021, 3:28:55 PM
77	68_RAHULSHARMA	Joined	26/11/2021, 3:33:53 PM
78	69_RAHULBUNDELE	Joined	26/11/2021, 3:41:28 PM
79	70_RAJNISH	Joined	26/11/2021, 3:25:09 PM
80	71_RANERAJENDRA	Joined	26/11/2021, 3:31:34 PM
81	72_ROHANJEJURKAR	Joined	26/11/2021, 3:37:02 PM
82	75_RUGWEDGAWANDE	Joined	26/11/2021, 3:30:39 PM
83	78_RUTUJAGANGURDE	Joined	26/11/2021, 3:27:24 PM
84	8_AKSHAYPATIL	Joined	26/11/2021, 3:34:59 PM
85	81_SAHILRAHMAN	Joined	26/11/2021, 3:39:45 PM
86	83_SAINATHDASARWAD	Joined	26/11/2021, 3:28:42 PM
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90	88_SAMIDHAPUROHIT	Joined	26/11/2021, 3:27:33 PM
91	91_SANKETPATIL	Joined	26/11/2021, 3:34:44 PM
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94	95_SAURABHMALI	Joined	26/11/2021, 3:37:47 PM
95	97_SAYALIKADAM	Joined	26/11/2021, 3:37:02 PM
96	99_SHARAYUANDHALE	Joined	26/11/2021, 3:29:32 PM
97	ashwini panchal (Guest)	Joined	26/11/2021, 3:30:52 PM
98	Dr Shalaka Parker	Joined	26/11/2021, 3:20:18 PM
99	Dr. Ashutosh Zunjur	Joined	26/11/2021, 3:31:53 PM
100	gangotri (Guest)	Joined	26/11/2021, 3:29:51 PM
101	Girija Paranjpe	Joined	26/11/2021, 3:23:26 PM
102	I-JOYRanvirToknekar	Joined	26/11/2021, 3:21:22 PM
103	Maheshkumar Kuthe	Joined	26/11/2021, 3:31:24 PM
104	Manish	Joined	26/11/2021, 3:32:02 PM
105	Nirmala Kowta	Joined	26/11/2021, 3:33:01 PM
106	Prasad Deshpande	Joined	26/11/2021, 3:23:49 PM
107	Praveen Suryavanshi	Joined	26/11/2021, 3:20:26 PM
108	Pravin Thorat	Joined	26/11/2021, 3:29:17 PM
109	Rajeev Samadhan Helge	Joined	26/11/2021, 3:30:53 PM
110	Sarah Dsouza	Joined	26/11/2021, 3:36:20 PM
111	Shadab Khan	Joined	26/11/2021, 3:25:08 PM
112	shubham Khadke	Joined	26/11/2021, 3:30:47 PM
113	Sonali Patil	Joined	26/11/2021, 3:19:36 PM
114	sukhadev Ahire	Joined	26/11/2021, 3:27:10 PM
115	sushrish toknekar	Joined	26/11/2021, 3:23:23 PM
116	Viral Ahire	Joined	26/11/2021, 3:13:20 PM





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### Photos of Parents Teacher Meeting

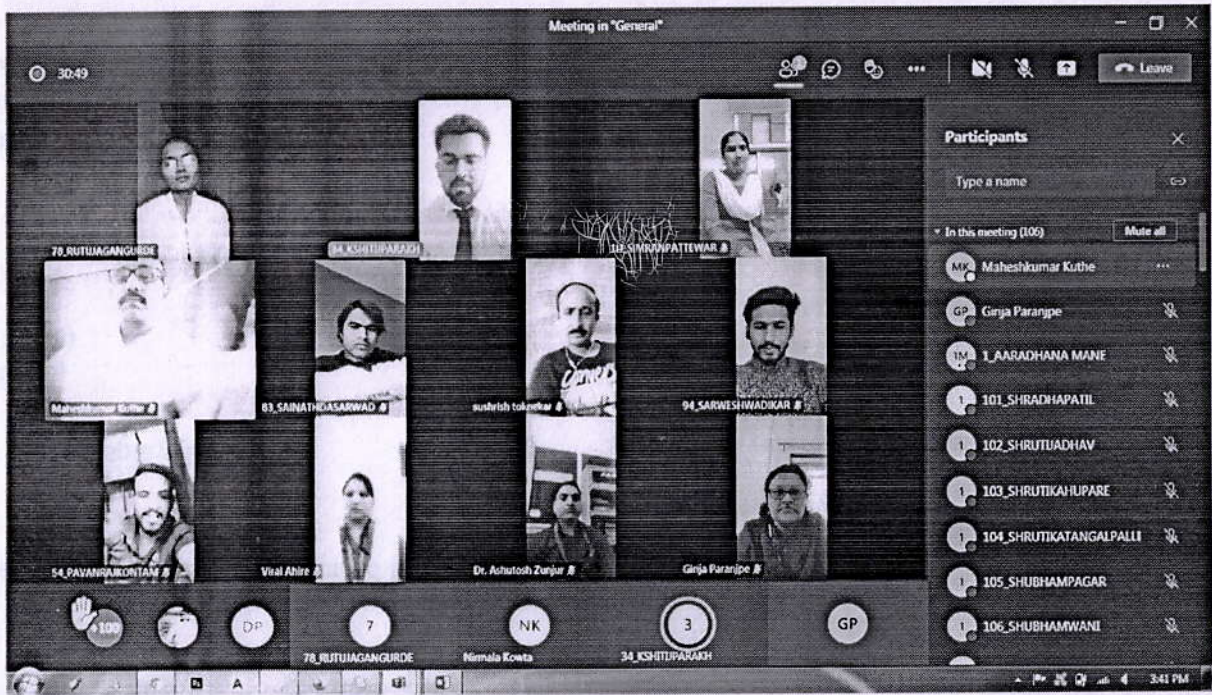


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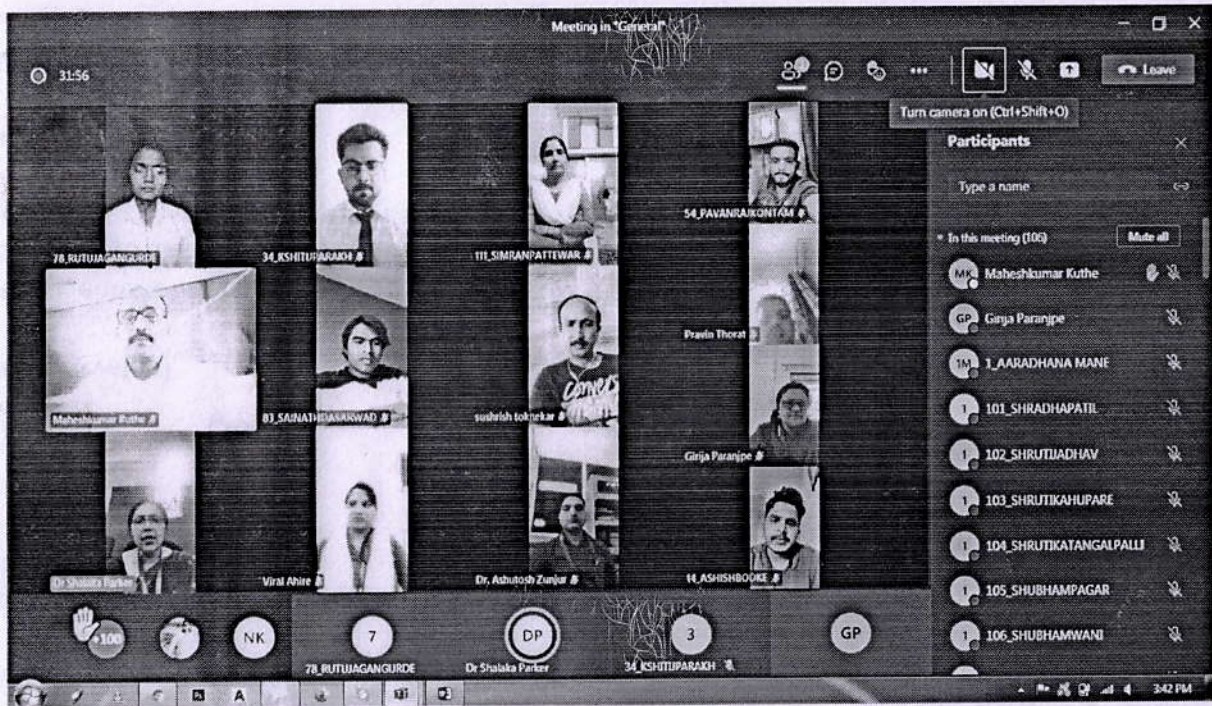


Screen Shot- 2





Screen Shot- 3



Screen Shot- 4



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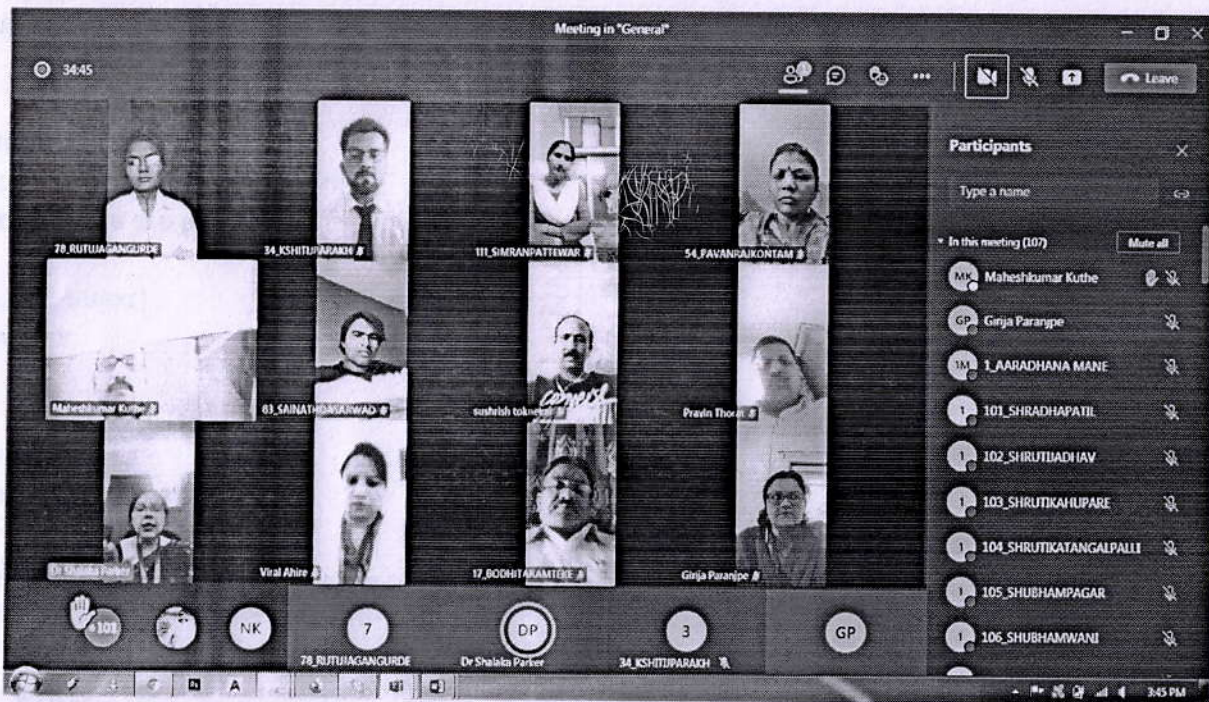
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1977

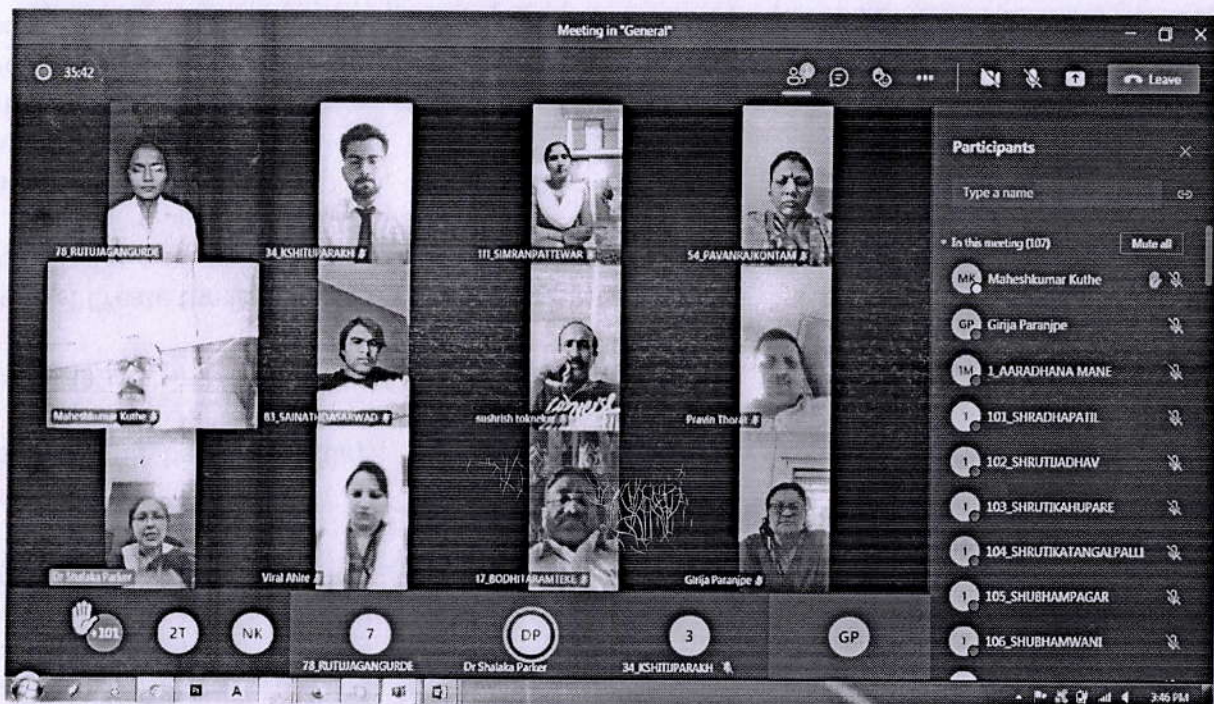
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1979



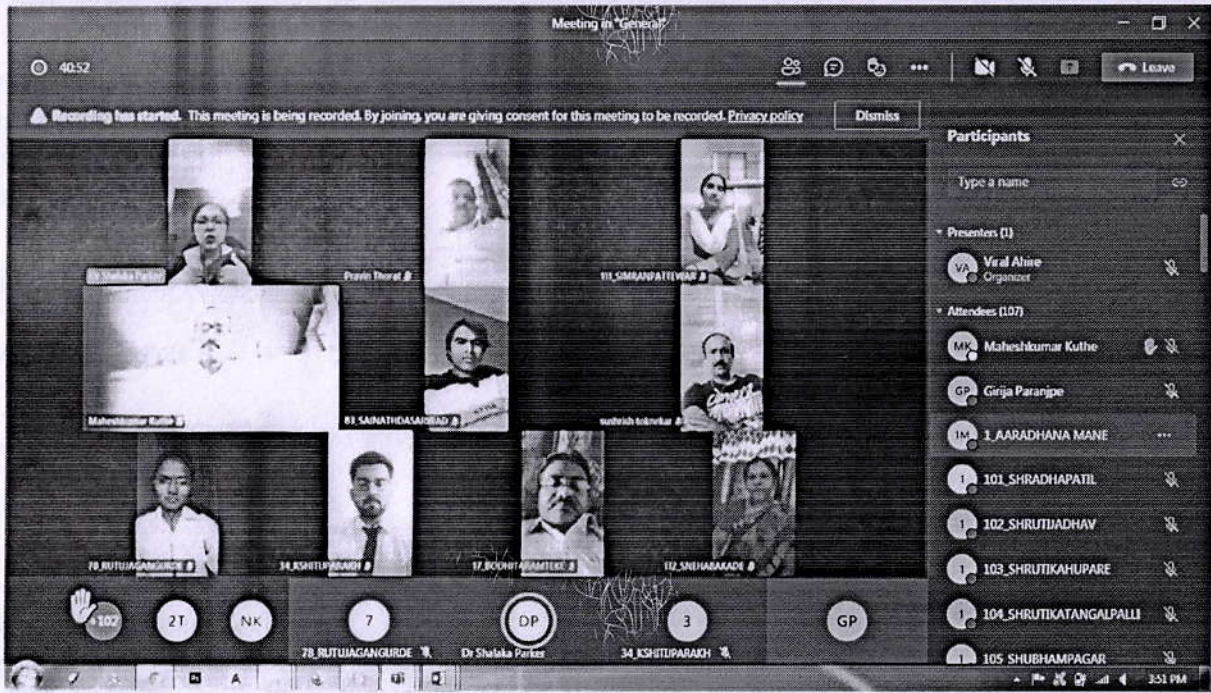


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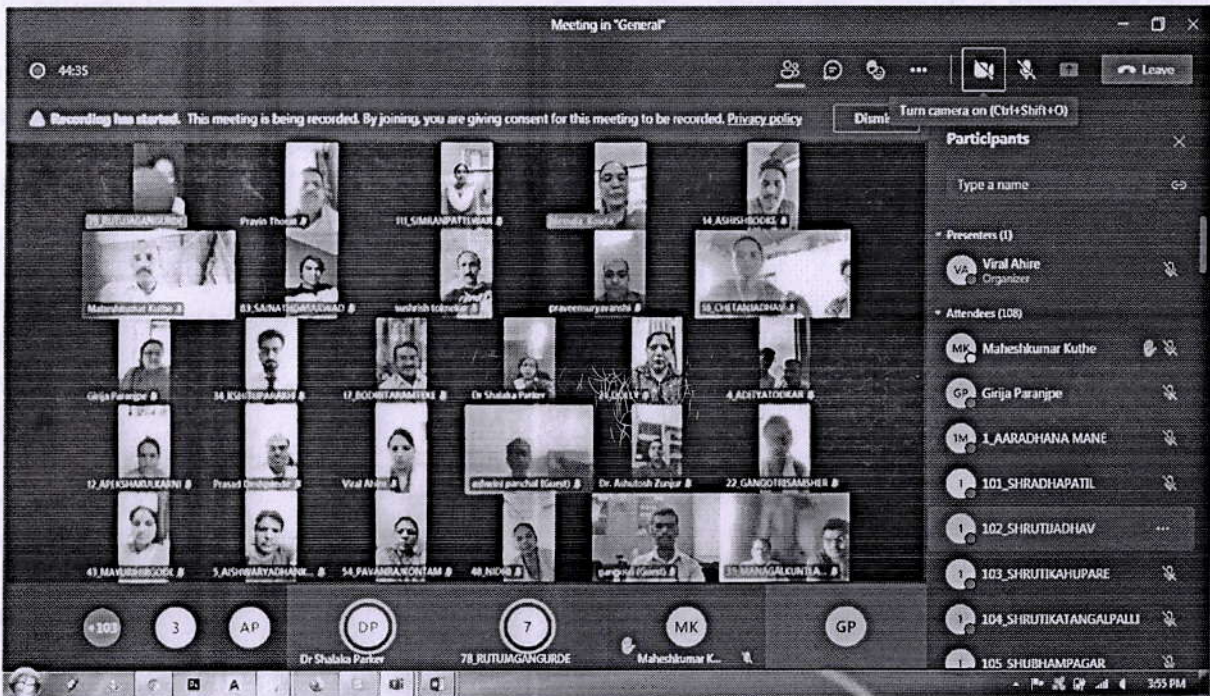


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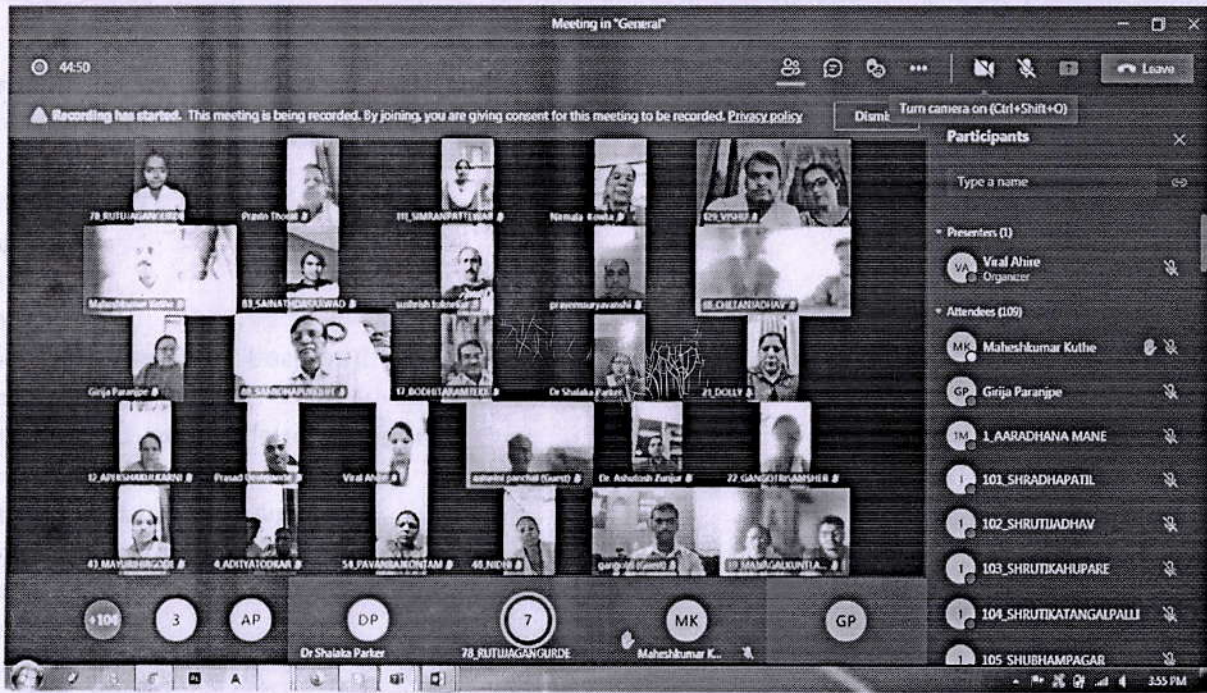


Screen Shot- 7



Screen Shot- 8





Screen Shot- 9

*[Handwritten Signature]*

Dr. Sonali Patil  
Class Teacher- Div A

*[Handwritten Signature]*

Pravin Thorat  
Class Teacher- Div B

*[Handwritten Signature]*

Dr. Shalaka Parker  
Dean - MBA

*[Handwritten Signature]*

Dr K Nirmala  
Director- DYPIMCAM







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7. Detailed remarks are mentioned below in the remark sheet.



**Response:**

**Best Practice1**

1. **Title:** Curriculum ++

2. **Objectives of the Practice:**

- a) To enhance Academic Excellence and also up skill students so that they are better employable Youth for Work, Cloud Counselage, NPTEL, Coursera, Udemy, NISM, NCFM etc. Through these courses students get a pragmatic insight into technical competencies.
- b) To equip students with multidisciplinary knowledge along with conventional curriculum providing broad learning
- c) To facilitate inter-domain subject knowledge and practical skills
- d) To make students industry and placement ready for the job market.
- e) Bridging the industry academia gap by training the students with help of trained professionals.

**Context:**

To make the students more Employable and get hands on experience during their learning tenure. One of the key challenges in this rapidly changing 21st century has been equipping students with relevant skills and knowledge for employability and preparing students. In the competitive job market, it has become necessary to equip students with employability skills .Employability and creating future ready leaders has been One of the key focus areas where the college is concerned. The college has been proactive in generating employability by introducing liberal arts education, integrating globally recognized professional degree.

Placement Cell: has an active placement cell which conducts regular placement drives with companies of global reputation. It guides, trains and supports students by ensuring a smooth flow by assisting groups of recruiters and students. Centre for Skill Development focuses on creating domain specific, critical and soft skills which are oriented towards making students industry ready

**The Practice:**

These certification courses were over and above the prescribed University Curriculum and students who completed these Certification courses were found to excel in Academics and were also incentivized by giving internal marks.

The following efforts and initiatives are taken to enhance the Technical Competence of and of the students:





- a) Institute believes in building a strong foundation by strengthening the core teaching and thereby making the fundamental concepts very clear. The students are analyzed for their weakness in the context of placement.
- b) Institutes have proven policies to identify and enhance the capabilities of slow learners and further enhance the strength of fast learners. Continuous evaluation and analysis of the attainment of course outcomes is done by means of solving assignments, Midterm examination, end term examination, Practical Lab etc.
- c) Well-designed practical assignments help students in achieving the practice required by industry in each programming subject. Students are given training, workshops, lectures from industry of new technologies and encourage them to attain certifications to bridge the academic industry gap and enhance placements.
- d) Aptitude tests, Group discussions, mock interviews, soft skill training and grooming sessions are conducted to make them confident in facing interviews.

### **Evidence of Success:**

As an outcome of Curriculum ++ practice, total 436 MCA students and 198 MBA students are benefitted and thereby have become more employable. As a result, we saw a rise in Placements statistics.

Career portal services can be utilized by the colleges to improve the placements. Universities may conduct Job Fests by inviting various companies to one place to help the students of the affiliated colleges.

### **Problems Encountered & Resources Required:**

- a) Internet connectivity.
- b) Lack of counselling.
- c) Conventional classroom approach.
- d) More focus on theoretical concepts by students.
- e) Increase in the number of management colleges.
- f) Decreasing placement opportunities in recent times.
- g) Students with rural backgrounds do not possess communication skills. So they face difficulties.



### **Best Practice 2**

- i. **Title: Guardian Faculty Member Scheme**
- ii. **Objectives of the Practice:**
  - a) To help the students identify their niche area of specialization in keeping with the current multidisciplinary approach to Higher Education.
  - b) To manoeuvre the personal and professional growth of students.



- c) To strengthen the bonhomie w.r.t to trust, accountability and mutual understanding between the mentor and mentee.
- d) To counsel and guide students to further encash their strengths and overcome their Weaknesses.

**3. Context:** To give individual attention to all the students and address their concerns by close monitoring. In today's competitive era, students are overburdened with academic pressures, parent's expectations and peer pressures. Thus, in order to assist them in combating these pressures, the Institute has introduced the differential monitoring and mentoring practice.

**4. The Practice:**

*The following efforts and initiatives are taken for monitoring and mentoring the students:*

In this Practice each Teacher is assigned twenty students and is called - GUARDIAN FACULTY MEMBER (GFM). The GFM acts as a Guardian to students wherein he/she conducts regular meetings with students and guides them on personal and professional issues like Academic, Job related, family life concerns etc.

This practice enables the faculty members to be second parents to a selected group of students and hence the faculty member is called as Guardian Faculty Member (GFM). At the commencement of every academic year, each faculty is assigned a batch of 20 students, wherein the faculty takes the responsibility of mentoring, counselling and grooming these students on the personal and professional front.

**The responsibilities of the GFM includes:**

- a) Monitoring of the students attendance
- b) Monitoring of students performance
- c) Counselling of students
- d) Communication with parents
- e) Periodic meetings with students
- f) Information communication to the higher authorities



**Student Counselling Day (SCD):**

One day every semester is allocated as SCD wherein the Head of the Department interacts with students one on one. The HOD counsels the students on physiological problems, strategies to cope with challenging situations, areas of improvement, and guidelines for successful careers etc. This activity helps the students in understanding themselves better and develop a rapport with the HOD.

**Letter to Parents**

It is essential to communicate students' progress to their parent consistently. In view of this, letters depicting academic progress, status of assignment submission, competency based activity, project completion status. College re-opening date, parent-teacher meeting date etc. are sent to the parents at the end of every semester.

**Open House Session:**



In this session all the students are made to sit in a class and all the faculty members are made to sit in front of them as a panel. The faculty coordinator opens the session by appealing the students to share their problems and concerns regarding over all I functioning of the department.

Accordingly the students give their inputs which are noted down by the faculty Qty coordinator as minutes of the meeting for further actions.

a) **Evidence of Success:**

Students have gained confidence and performed well in exams and got good placements too improvement in student Attendance

Positive Behavioral Change in students social Values imbibed in students.

Enhanced academic performance to the students improved placements.

Proactive participation of students in Co-Curricular and extracurricular activities.

b) **Problems Encountered & Resources Required:**

As a Post Graduates Students, they don't open up freely with the GFM.

Students take time to share their concerns with faculty members.

Parents are found to be casual in their approach of handling the problems faced by their ward.

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